



Executive

Monday, 19 October 2009 at 7.00 pm

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

Membership:

Lead Member Councillors:

Portfolio

| | |
|-----------------------|---|
| Lorber (Chair) | Leader of the Council |
| Blackman (Vice-Chair) | Deputy Leader of the Council |
| Allie | Lead Member for Housing and Customer Services |
| Brown | Lead Member for Highways and Transportation |
| Colwill | Lead Member for Adults, Health and Social Care |
| Detre | Lead Member for Regeneration and Economic Development |
| Matthews | Lead Member for Crime Prevention and Public Safety |
| Sneddon | Lead Member for HR & Diversity and Local Democracy & Consultation |
| Van Colle | Lead Member for Environment, Planning and Culture |
| Wharton | Lead Member for Children and Families |

For further information contact: Anne Reid, Principal Democratic Services Officer, 020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

| Item | Page |
|--|-------|
| 1 Declarations of personal and prejudicial interests | |
| Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda. | |
| 2 Minutes of the previous meeting | 1 - 4 |
| 3 Matters arising (if any) | |
| 4 Deputations (if any) | |

Environment & Culture Reports

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| 5 Carbon Management Strategy - Second Review | 5 - 22 |
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The Council's Carbon Management Strategy and Implementation Plan (CMS&IP) was approved in June 2007. This report seeks approval to set a new baseline using National Indicator 185, in line with recommendations made by the Carbon Trust; to agree revised targets; and to approve a new programme of projects and budgets to achieve the targets. It also includes a number of measures that are the council's initial actions to implement the borough's Climate Change Strategy and in particular sets out what the council will do to mitigate climate change. In addition the report outlines progress to date in achieving the target of cutting the Council's carbon dioxide (CO₂) emissions by 20% by 2011, using 2005/06 as the baseline year. Finally, the report proposes that the Council signs up to the 10:10 climate change commitment

Ward Affected:
All Wards;

Lead Member: Councillor Van Colle
Contact Officer: Richard Saunders, Director of Environment and Culture
Tel: 020 8937 5002
richard.saunders@brent.gov.uk

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| 6 Council's Environmental Policy - review and revision | 23 - 28 |
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The Council adopted an Environmental Policy in November 2005. This report reviews the existing policy and recommends a revised version.

Ward Affected:
All Wards;

Lead Member: Councillor Van Colle
Contact Officer: Richard Saunders, Director of
Environment and Culture
Tel: 020 8937 5002
richard.saunders@brent.gov.uk

7 Third Pool in Brent - progress report

29 - 40

This report summarises to Members the key findings and recommendations of the report by consultants engaged to undertake a site options appraisal to progress the provision of a third pool that serves the North of the Borough. The report reviews 18 potential sites and recommends a preferred site. The report also provides initial capital and revenue cost estimates, and gives an overview of the funding opportunities, management options and procurement routes. It also recommends the next steps for the Council in order to get closer to realising their priority for the provision of a third pool.

A colour copy of the site options appraisal report has been left in each members' room for inspection.

Ward Affected:
All Wards;

Lead Member: Councillor Van Colle
Contact Officer: Richard Saunders, Director of
Environment and Culture
Tel: 020 8937 5002
richard.saunders@brent.gov.uk

Housing & Community Care Reports

8 Authority to tender contract for private sector leased accommodation (Brent Direct Lease Scheme and South Kilburn Temporary Accommodation Scheme) 41 - 50

This report seeks authority under Contract Standing Orders 88 and 89 to invite tenders for a new contract for the Housing Management Services for The Brent Direct Lease Scheme (BDL) and South Kilburn Temporary Accommodation Scheme (SKTA) to commence from 30th June 2010 for two years with an option to extend for up to one year.

Ward Affected:
All Wards;

Lead Member: Councillor Allie
Contact Officer: Martin Cheeseman, Director of
Housing and Community Care
Tel: 020 8937 2341
martin.cheeseman@brent.gov.uk

9 Authority to participate in a West London Collaborative Procurement for the provision of home care, including housing related support and "integrated" home care for adults 51 - 60

This report requests approval to participate in a collaborative procurement to set up a series of Framework Agreements for the provision of home care for adults as required by Contract Standing Order 85. The Executive is being asked to give approval to the Council participating in a collaborative procurement exercise run through the West London Joint Procurement Unit, leading to the establishment of a series of framework agreements awarded by the London Borough of Hammersmith and Fulham acting on behalf of Brent for the supply of home care, including housing related support and “integrated” homecare across older people, mental health, learning disabilities and physical disabilities sectors.

Ward Affected:
All Wards;

Lead Member: Councillor Allie
Contact Officer: Martin Cheeseman, Director of
Housing and Community Care
Tel: 020 8937 2341
martin.cheeseman@brent.gov.uk

10 Authority to participate in a West London collaborative procurement for residential and nursing care for adults 61 - 70

This report requests approval to participate in a collaborative procurement to set up a series of Framework Agreements for residential and nursing care for adults as required by Contract Standing Order 85.

Ward Affected:
All Wards;

Lead Member: Councillor Colwill
Contact Officer: Martin Cheeseman, Director of
Housing and Community Care
Tel: 020 8937 2341
martin.cheeseman@brent.gov.uk

11 Theme for main programme funding 2010/13 71 - 104

This report informs members of the new funding process for the Main Programme Grant (MPG) and the options for the next funding theme for the next financial year 2010. The report follows on from a previous report to the Executive last November where it was agreed to develop a new funding process for the MPG, which recommended a themed approach to funding and where a proportion of the MPG is allocated to a specific service priorities each year. The decision to establish a new funding process was taken following a review of the voluntary sector funding carried out by a Scrutiny Task Group in May 2007.

Ward Affected:
All Wards;

Lead Member: Councillor Colwill
Contact Officer: Martin Cheeseman, Director of
Housing and Community Care
Tel: 020 8937 2341
martin.cheeseman@brent.gov.uk

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| 12 | Safeguarding Vulnerable Adults - Update on CSCI Action Plan and Mental Capacity Act, Deprivation of Liberty requirements | 105 110 | - |
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This report provides an update following the report to Executive in July 2008, detailing the outcomes and action plan from the CSCI inspecting of safeguarding vulnerable adults, which is now completed and ongoing monitoring will be carried out by the Safeguarding Adults Board, which reports to the Adult Strategic Partnership. The report summarises and updates on national and London developments concerning safeguarding adults legislation and procedures. It also provides information on Brent developments for safeguarding, including arrangements with NHS Brent for the implementation of the Mental Capacity Act Deprivation of Liberty safeguards from April 2009.

Ward Affected: All Wards;
Lead Member: Councillor Colwill
Contact Officer: Martin Cheeseman, Director of Housing and Community Care
 Tel: 020 8937 2341
 martin.cheeseman@brent.gov.uk

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| 13 | Key issues in implementation of personalisation of adult social care - Direct Payments | 111 126 | - |
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The Adult Social Care service has been in the process of implementing the Putting People First policy since December 2007, a key part of which is Direct Payments. The next steps require some specific decisions and a strategic review. The decisions required will resolve the difficulties arising from a procurement exercise for Direct Payment support such that the service is secured pending a wider strategic review

Ward Affected: All Wards;
Lead Member: Councillor Colwill
Contact Officer: Martin Cheeseman, Director of Housing and Community Care
 Tel: 020 8937 2341
 martin.cheeseman@brent.gov.uk

Central Reports

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| 14 | Petition for changes to consultation process | 127 130 | - |
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This report has been prepared in response to a petition presented to Brent Council – to request that all future consultations include every voter on the electoral register who is resident in the consultation area.

Ward Affected: All Wards;
Lead Member: Councillor Sneddon
Contact Officer: Toni McConville, Director of Communication and Diversity
 Tel: 020 8937 1079
 toni.mcconville@brent.gov.uk

15 Annual Complaints Report 2008/09 131 -
184

This report provides information about complaints against Brent Council considered by the Local Government Ombudsman; comments on the Council's performance under our own performance; and reports on developments in the Council's complaint handling. The annual reports on the operation of the statutory social care complaints process are presented with this report to give members a comprehensive picture of complaints made against the Council.

Ward Affected: All Wards;
Lead Member: Councillor Lorber
Contact Officer: Phil Newby, Director of Policy and Regeneration
Tel: 020 8937 1032
phil.newby@brent.gov.uk

16 Authority to tender contracts for banking services, card acquiring and bill payment services 185 -
196

This report concerns the future provision of the Council's Banking Services, Card Acquiring, and Bill Payment Service contracts. This report requests approval to invite tenders in respect of the proposed Card Acquiring contract to start 2 January 2011 and the Banking Service and Bill Payment Services contracts to start 1 April 2011, as required by Contract Standing Orders 88 and 89.

Ward Affected: All Wards;
Lead Member: Councillor Blackman
Contact Officer: Duncan McLeod, Director of Finance and Corporate Resources
Tel: 020 8937 1424
duncan.mcleod@brent.gov.uk

17 Proposed disposal of 38 Craven Park Road, Harlesden, NW10 197 -
202

This report seeks the Executive's approval to the disposal of a building currently used for adult education purposes but which will become surplus to requirements subsequent to the relocation of the service to Harlesden Library.

Ward Affected: Harlesden;
Lead Member: Councillor Blackman
Contact Officer: Duncan McLeod, Director of Finance and Corporate Resources
Tel: 020 8937 1424
duncan.mcleod@brent.gov.uk

- 18 **NDC Succession Strategy and South Kilburn Neighbourhood Trust Business Plan** 203 -
254

This report and the appendices comprise the comprehensive NDC Succession Strategy for approval by LB Brent, as required by CLG Guidance Notes 44 and 44a, including a business plan for South Kilburn Neighbourhood Trust. The report also seeks further approvals in relation to the sale of the "Texaco" site and the potential site for the Healthy Living Centre in support of the SKNT Business Plan.

An appendix (not for publication) has been circulated separately.

Ward Affected: Kilburn;
Lead Member: Councillor Detre
Contact Officer: Phil Newby, Director of Policy and Regeneration
Tel: 020 8937 1032
phil.newby@brent.gov.uk

- 19 **Brent Civic Centre - concept design proposals and authority to tender contract for a design and build contractor** 255 -
342

This report follows the report taken to Executive in March 2008 when Members agreed to the procurement and delivery of a new Civic Centre in the Wembley Regeneration area. In May 2008 Members approved the choice of site as the former Palace of Industry site, Engineers Way. Following subsequent reports Members approved appointments of project team members and the use of a Design and Build contractor for the construction phase. Significant progress has been made in the last 8 months and with the appointment of the design team, a concept design has now been prepared and the brief refined to further strengthen the business case. A central component of the Council's Efficiency and Improvement strategy and One Council vision, the project remains cost neutral, whilst providing scope for even greater benefits to Brent's residents. This report now requests approval for the concept design and approval for the tendering strategy for the Design and Build contractor.

Appendices (not for publication) have been circulated separately.

Ward Affected: All Wards;
Lead Member: Councillor Lorber
Contact Officer: Gareth Daniel, Chief Executive
Tel: 020 8937 1007
gareth.daniel@brent.gov.uk

Children & Families Reports

None.

- 20 **Reference of item considered by Forward Plan Select Committee (if any)**

21 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

22 Exclusion of Press and Public

The following item(s) (referred to above) are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**Appendix to NDC succession strategy
Appendices to Civic Centre Report**

Date of the next meeting: Monday, 16 November 2009



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near the Grand Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge